How to Apply

- 1. Call our office at (320) 864-3144 or (800) 247-1756 and request to apply for financial assistance.
 - Application forms may be sent out in the mail. If you call, a worker can give instructions over the phone on what to bring in for the interview, **OR**
 - You can go directly to our office at McLeod Social Service Center, 1805 Ford Avenue North, Glencoe, MN 55336. Application forms can be picked up there. An interview can be arranged. Note: If you are applying for health programs only, you can request a Health Care Application be mailed to you and you would not need to come in to the office for an interview. You may also get a health care only application on-line from the <u>State of Minnesota website</u>.
- 2. Fill out the Combined Application Form, Part I and II.
 - It is important to get the Part I into the office as soon as possible. Your assistance may begin from the date you sign the Part I and take it to the office.
 - This Combined Application Form, Part I and Part II, is the application for all the programs. All the people in the household and their income must be listed.
- 3. Attend an interview with a worker and bring all the verification required.
 - The Combined Application Form indicates many items that require verification. The worker can help you get the verifications. You can also call ahead and find out what to bring. Eligibility cannot be determined until all the verifications have been received.
 - All programs have income and resource limits which you must meet and verify to be eligible. Those income and resource limits are different for each program.
 - You may have someone else apply for you. You must give your written consent for this. The other person is called the "authorized representative."

Emergencies

In emergency situations, call or go to our office immediately and explain the emergency. You may be able to get assistance the same day.

Interpreters

We want to ensure that all non-English speaking applicants have access to County-provided interpreters in their native language. Please let us know in advance if interpretive services are needed.